

Coordinator of Primary Prevention and Specialized Advocacy

Position Description

January 2019

Overall Job Function: Responsible for the overall development, implementation, and oversight of the prevention initiatives and other specialized projects at SCCADVASA.

South Carolina Coalition Against Domestic Violence and Sexual Assault (SCCADVASA) is the collective voice promoting the prevention of domestic violence and sexual assault in South Carolina. Since 1981, we have served as the leading voice of a statewide community of nonprofit leaders committed to addressing the critical needs of victims and survivors of domestic and sexual violence through education, advocacy, and collaboration. We believe that the roots of domestic and sexual violence both lie in and are intertwined with historical and contemporary structures that are constructed to prevent all people from achieving their full potential in safe communities. We envision a South Carolina free from domestic violence and sexual assault—where primary prevention, healthy relationship practices, and cultural inclusivity are priorities.

Position Duties:

1. Plan and coordinate all prevention activities of the Coalition, to include creating and sustaining relationships with collaborative partners, providing education and guidance to member organizations, and working to develop primary prevention campaigns and initiatives.
2. Research, develop, and implement domestic and sexual violence prevention approaches that focus on at-risk populations and other marginalized community groups.
3. Coordinate the development of the statewide primary prevention plan for sexual and intimate partner violence that addresses all levels of the socio-ecological model and builds on current community initiatives by member organizations and other allied partners and incorporates their expertise and input.
4. Work directly with staff at domestic and sexual violence organizations and other community educators to develop model curricula and presentations on prevention and to improve organizational capacity to provide prevention education and programming in communities. This will include technical assistance, training and outreach on their behalf, among other tasks.
5. Coordinate and participate in a number of collaborative coalitions and alliances comprised of multidisciplinary professionals working to prevent sexual and domestic violence, substance abuse, suicide, teen pregnancy, and other connected issues.
6. Research and coordinate specialized advocacy projects that address root causes of violence and increase access to survivors, depending on funding.
7. Create written content on prevention and related topics for website, social media, brochures, and other materials.
8. Serve as faculty on SCCADVASA training and education initiatives to include quarterly Victim Service Provider trainings, webinars, and conferences.
9. Provide information and referral to survivors of violence, their family/friends, and the general public.
10. Perform routine administrative/office tasks as required.
11. All other tasks as assigned.

**Selection of Projects:**

In addition to other duties, this position is the lead staff on the following projects:

- Rape Prevention Education Action Plan
- DV/SA Prevention Education Roundtable
- Reproductive Coercion Prevention and Response Project
- South Carolina College Consortium on Sexual and Intimate Partner Violence
- SC Safe Spaces Project

MINIMUM QUALIFICATIONS:

1. Bachelor's degree in public health, social work, counseling, or related field with *five years of experience* working with survivors of sexual assault or domestic violence. *Graduate degree preferred.*
2. Understanding of sexual and intimate partner violence and empowerment-based advocacy and prevention.
3. Experience planning, implementing, and evaluating prevention programming.
4. Working knowledge of sexual assault and domestic violence agencies and local advocacy programs as well as the South Carolina Coalition Against Domestic Violence and Sexual Assault, or similar nonprofit, advocacy organizations.
5. Ability to collaborate with a variety of agencies.
6. Excellent written and verbal communication skills. A targeted writing sample and/or oral presentation may be required for all candidates for this position.
7. Public speaking and training experience.
8. Ability to work independently, set priorities, and perform multiple tasks. Excellent organizational and problem-solving skills.
9. Proficiency with Microsoft Office Suite and Adobe Acrobat software.

BENEFITS: Starting salary range from \$39,000 to \$42,000 with health, dental, life, and long-term disability insurance; retirement fund contribution; and paid health and vacation days.

EMPLOYMENT STATUS: Full-time (40 hours per week)

To Apply: Send cover letter, resume, and references to info@sccadvasa.org. Position is open until ideal candidate is identified. No phone calls, please.

SCCADVASA is an equal opportunity employer. It is our policy to maintain a non-discriminatory environment free from intimidation, harassment, or bias based upon a person's race, color, religion, sexual orientation, gender, national origin, disability, veteran status, or marital status.



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