



**Center Against
Rape and
Domestic Violence**

P.O. Box 914
Corvallis, OR 97339
(541) 758-0219

**Executive Director
Job announcement-closes August 18, 2010**

Organizational characteristics:

Founded in 1981, the mission of the Center Against Rape and Domestic Violence is to provide services and support to those affected by sexual and domestic violence and to provide education and leadership within the community to change the societal conditions that cultivate these forms of violence. We are an organization of 15 professional staff, a 930K annual budget, and a seasoned and engaged board of directors. Our three facilities are in good physical repair; our budget has been balanced for the past five years; and we retain a modest reserve. Our board is actively engaged in all aspects of our development activities.

Community qualities:

Corvallis is home to Oregon State University, near great outdoor activities, and within an hour's drive of the Oregon Coast and Portland and 1.5 hours from the Cascade Mountains. Our vital downtown offers year round arts and culture, unique shopping, and more than 30 restaurants with many diverse cuisines. Our job market is stable with low unemployment; we have a healthy housing market; and Corvallis is a safe, friendly and wonderful environment for all families. CARDV is extremely well known and strongly supported by a broad cross-section of our community.

Ideal candidate profile:

- Are you an energetic and proven leader with the ability to guide us to a healthy future?
- Are you a supporter of feminism who knows how to trust and empower staff in pursuit of our mission?
- Can you commit to passionately and effectively building on the solid foundation of community partnerships we currently enjoy?
- Are you driven to smart, strategic decisionmaking that results in successful program?
- Do you have a sense of humor?
- Are you grounded in mission-driven leadership that inspires and leads by example?

Required knowledge and expertise:

- Five years of increasing executive level experience that includes organizational planning, budgeting with multiple funding sources, and personnel management of an organization similar in size and complexity

- Highly developed, effective oral and written communication skills
- Caring, compassionate leader with keen skills and desire to implement the CARDV mission and a strong belief in the empowerment of women as survivors, co-workers, and community leaders
- Multi-cultural competency with diverse populations
- Dynamic leadership skills supporting feminist advocacy on behalf of women at home, in transition, and in the workplace
- Experience implementing strategic development of resources
- Demonstrated capacity to work effectively with a board of directors and community service and funding partners
- Bachelor's degree or equivalent experience in a relevant area

Preferred skills and experience:

- Background in domestic violence and sexual assault advocacy work
- Prior experience as an executive director
- Grant writing success with foundations and government sources
- Fundraising experience
- Non-profit management experience
- Bi-lingual skills a plus

To apply:

Please submit the following:

1. A CARDV application for employment available at www.cardvservices.org
2. A cover letter outlining your qualifications listed in the required knowledge /expertise
3. A structured resume or curriculum vitae reflecting your qualifications
4. Three professional references with contact information who can speak directly to your performance
5. Your response to the following supplemental question: Describe your management philosophy and how that relates to CARDV's mission and principles of unity. (1 page maximum)

Application materials can be submitted to:

CARDV Attention: Ann Kohler PO Box 914, Corvallis, OR 97339

or

ann.kohler@cardvservices.org

Salary range is 60-70K DOE. A driver's license and proof of insurance are required. Applicants selected for an interview must be available August 23 and/or 24 and August 31 and September 1.