

**\*ALERT\*ALERT\*ALERT\*ALERT\***  
**FIRE ALARM INSPECTION / TEST**  
*PLEASE POST CENTRALLY IN YOUR DEPARTMENT*

**FACILITIES MANAGEMENT WILL BE INSPECTING / TESTING THE FIRE  
ALARM SYSTEM IN BLDG:**

**1602 UVA Orthopedic Center Ivy Road**

**\*\*\*Please Review Your Local Downtime Activation Plan in Advance of This Test\*\*\***

**While no interruptions in service are expected, *beyond those indicated in this notice*, you should review your local area response plan prior to the test. For unexpected issues related to this test please report to Help Desk at 4-2267 and your local clinical leadership for operational response.**

**Additional Information:**

<b>Fire Doors Will NOT Close</b>	
<b>Equipment Will NOT Shut Down</b>	

**Details Of Testing:**

<b>Scheduled Dates:</b>	<b>2023-Nov-14 06:00 - 2023-Nov-14 14:30</b>
<b>Work Order Number:</b>	<b>3641021</b>
<b>POC For Testing:</b>	<b>Matthew Brown 434-566-7878</b>
<b>Approved By:</b>	<b>Scott Borrelli (UVA FM HSPP)</b>

**Additional Notes for Fire System Maintenance Personnel**

**Note 1:** Ensure there is not any troubles on the fire panel when system is back in service

**Note 2:** Per State Fire Marshal - Fire watch must be provided when the fire alarm or sprinkler systems are out of service. HSPP Fire Marshal must be notified 24 hours prior to taking the system offline by email: [aco9m@virginia.edu](mailto:aco9m@virginia.edu)

**Note 3:** Submit fire watch log and documentation to Jeff Smith, Sr. Compliance Manager at conclusion of testing

**Note 4:** **Contact HSPP Service Desk (4-8091) and Systems Control (2-4685) prior to starting and upon completion of all work**

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